

1

JIRA Agile Basics

Installing JIRA Agile



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JIRA Agile
Atlassian • Atlassian supported
PROJECT MANAGEMENT

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 **Atlassian ID**

Log in with your Atlassian ID or MyAtlassian account to obtain an evaluation license key.

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Log in

Cancel

Licensed and ready to go!



JIRA Agile v. 6.4.4

by Atlassian

This add-on has been licensed with a trial license. Click below to get started.

Get started

Close

Getting Started with JIRA Agile

JIRA Agile has two primary modes, **Kanban** for constraint-based task management, and **Scrum** for iteration planning. If you're not sure which one is right for your needs you can check out the learning links we've provided.

 **Scrum**
Story Points & Iterations

 **Kanban**
Managed Flow

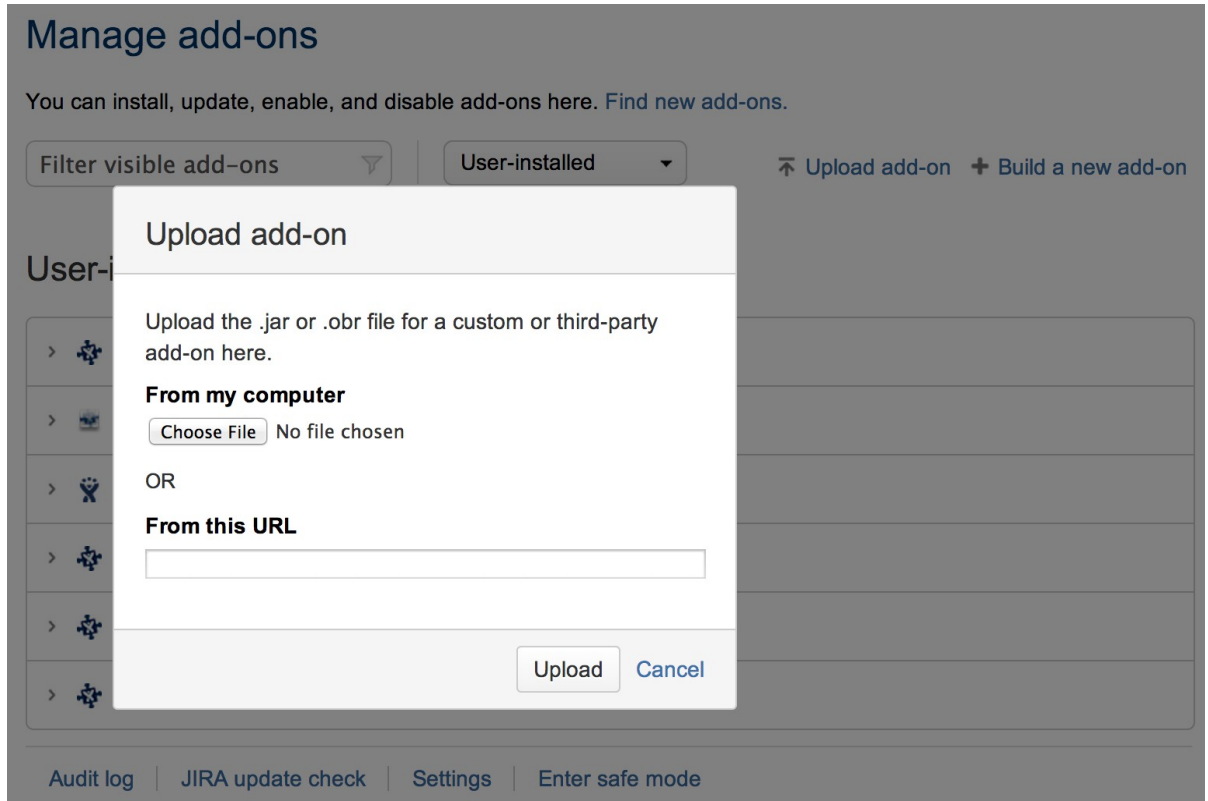
Create a new board
Dive right in and create your own Agile board.

Create a new board

Evaluating JIRA Agile?
If you would like to just poke around in some sample data and take a look at the plan, work and report modes as they would appear mid-project, [create a sample project](#).

Resources
Check out the basics in the [JIRA Agile 101](#)
Learn about [using JIRA Agile for Scrum](#)
Learn more about [Scrum](#)

Manually installing JIRA Agile



Understanding JIRA and JIRA Agile

Agile board

Sample Scrum Project

Plan Work Report Board

SPRINT: Sample Sprint 2 QUICK FILTERS: Only My Issues Recently Updated

To Do In Progress Done

SSP-10 2 sub-tasks As a developer, I can update story and task status with drag and drop (click the triangle at far left of this story to show sub-tasks)

SSP-11 Update task status by dragging and dropping from column to column >> Try dragging this task to

SSP-12 When the last task is done, the story can be automatically closed >> Drag this task to "Done" too

Other Issues 5 issues

SSP-13 As a developer, I can update details on an item using the Detail View >> Click the "SSP-13" link at

SSP-14 As a user, I can find important items on the board by using the customisable "Quick Filters" above

SSP-15 As a scrum master, I can see the progress of a sprint via the Burndown Chart >> Click "Report"

SSP-16 As a team, we can finish the sprint by clicking the cog icon next to the sprint name above the "To Do"

SSP-17 Instructions for deleting this sample board and project are in the description for this issue >>

Card

SSP-11

Update task status by dragging and dropping from column to column >> Try dragging this task to

Using JIRA Agile project templates

Select Project Type

[View Marketplace Workflows](#)

**Simple Issue Tracking**
Track your issues with a basic workflow using a few issue types.

**Software Development**
Track development tasks and bugs. Optionally connect your source and build managers.

**Project Management**
Track the issues in your project from start to finish.

**Agile Scrum**
Manage your product development with backlogs, stories, and sprints

**Agile Kanban**
Constrain work-in-progress and manage your task flow

**JIRA Classic**
Create a traditional JIRA project using the shared JIRA default schemes.

[Import from external system](#)

[Next](#) [Cancel](#)

2

JIRA Agile for Scrum

Creating a new Scrum board

Create an Agile board

Scrum

Scrum focuses on planning, committing and delivering time-boxed chunks of work called Sprints.

Create a Scrum board

Create a Scrum board with sample data

Kanban

Kanban focuses on visualising your workflow and limiting work-in-progress to facilitate incremental improvements to your existing process.

Create a Kanban board

Create a Kanban board with sample data

Cancel

Create an Agile board

☒ New project and a new board
New board is based on the new project.

☐ Board from an existing project
Boards can contain one or more projects.

☐ Board from an existing Saved Filter
An advanced option using a JQL filter.

Back

Next

Cancel

Name this board

Board name*

Saved filter*

Filter for Critical Issues

Shares

Project: Global Help Desk

Owner

Patrick Li

Back

Create board

Cancel

Saved Filters

Choose from a list of existing filters as a base for your new board. To create a new Saved Filter, save a search in the Issue Navigator.

Sample Scrum Project
Sample Scrum Project ▾

Backlog

Active sprints

Releases

Reports

Issues

PROJECT SHORTCUTS

Add a link to useful information for your whole team to see.

+ Add link

Give feedback

Backlog

QUICK FILTERS:

Only My Issues

Recently Updated

Backlog

11 issues

Create Sprint

SSPC-14

As a user, I can find important items on the board by using the customisable "Quick

3

SSPC-1

As an Agile team, I'd like to learn about Scrum >> Click the "SSPC-1"

Version 2.0

2

SSPC-2

As a product owner, I'd like to express work in terms of actual user pr

Version 2.0

2

SSPC-3

As a product owner, I'd like to rank stories in the backlog so I can commun

Version 3.0

5

SSPC-10

As a developer, I can update story and task status with drag and dro

Version 2.0

4

SSPC-13

As a developer, I can update details on an item using the Detail View

Version 2.0

4

SSPC-4

As a team, I'd like to estimate the effort of a story in Story Points so we can

Version 3.0

5

SSPC-5

As a team, I'd like to commit to a set of stories to be completed in a sprint (or iteration) >>

1

SSPC-6

As a scrum master, I'd like to break stories down into tasks we can track during the sprint

1

SSPC-8

As a product owner, I'd like to include bugs, tasks and other issue types in

Version 2.0

3

SSPC-9

As a developer, I'd like to update story status during the sprint >> Click the Active sprints

3

+ Create issue

Sample Scrum Project C / SSPC-2

...

As a product owner, I'd like to express work in terms of actual user problems, aka User Stories, and place them in the backlog >> Try creating a new story with the "+ Create Issue" button (top right of screen)

Estimate:

2

Details

Status:

TO DO

Component/s:

None

Labels:

None

Affects Version/s:

None

Fix Version/s:

Version 2.0

Epic:

None

People

Reporter:

Patrick Li

Assignee:

Kim Lee

7

Create Issue

Configure Fields

Project*

Sample Scrum Project

Issue Type*

Story

Summary*

As a user, I'd like to have the ability to export all analytics data to a spreadsheet

Priority

Major

Component/s

None

Affects Version/s

Start typing to get a list of possible matches or press down to select.

Description

Create another

Create

Cancel

Create Epic

Configure Fields

Project*

Sample Scrum Project

Issue Type*

Epic

Epic Name*

Bootstrap Style Refactor

Provide a short name to identify this epic in the JIRA Agile boards.

Summary*

Refactor the UI styles to use Bootstrap

Create another

Create

Cancel

EPICS

All issues

Work Estimation Module

SSP-24 Create a way for users to provide estimates for their work unit

Issues 1

Completed 0

Unestimated 0

Estimate

SSP-4 As a team, I'd like to estimate the effort of a story in Story Points so we can understand the work remaining >> Try setting the Story Points for this story in the "Estimate" field

Create issue in ep Story

Bootstrap Style Refactor

Issues without epics

SSP-10 As a developer, I can update story and task status via the "Report" button

Version 2.0

Bootstrap Style Refactor

5

SSP-13 As a developer, I can update details on an item using the "Details" button

Version 2.0

Bootstrap Style Refactor

2

SSP-14 As a user, I can find important items on the board by using the "Filter" button

Work Estimation Module

3

SSP-15 As a scrum master, I can see the progress of a sprint via the Burndown Chart >> Click "Report" at the top of the chart

4

SSP-16 As a team, we can finish the sprint by clicking the cog icon next to the sprint name

Bootstrap Style Refactor

2

SSP-17 Instructions for deleting this sample board and project are in the "Help" menu

Bootstrap Style Refactor

2

Backlog 8 issues

Create Sprint

SSP-1 As an Agile team, I'd like to learn about Scrum >> Click the "SSP-1" link at the left of the board

Version 2.0

2

SSP-2 As a product owner, I'd like to express work in terms of actual user problems, aka User Stories

Version 2.0

2

Sample Scrum Project / SSP-4

...

×

As a team, I'd like to estimate the effort of a story in Story Points so we can understand the work remaining >> Try setting the Story Points for this story in the "Estimate" field

Estimate: 5

Details

Status: TO DO

Component/s: None

Labels: None

Affects Version/s: None

Fix Version/s: Version 3.0

Epic: None

Ranking and prioritizing your issues

Create Version

Project*

Sample Scrum Project

Name*

3.0.1

Description

Start Date

Release Date

Create

Cancel

VERSIONS

Create version | x

All issues

Version 2.0

No description

Start Date

None

Release Date

23/Aug/14

Issues

10

Completed

2

Unestimated

0

Estimate

22

Version 3.0

Issues without versions

UI Refactor Phase 1

2 of 6 issues visible

Clear all filters

09/Aug/14 9:13 AM • 23/Aug/14 9:33 AM

...

SSP-10 As a developer, I can update story and task status v

Version 2.0

Bootstrap Style Refactor

5

SSP-13 As a developer, I can update details on an item usin

Version 2.0

Bootstrap Style Refactor

5

UI Refactor Phase 2

2 issues

Start Sprint | x

SSP-5 As a team, I'd like to commit to a set of stories to be completed in a sprint (or iteration

Version 2.0

1

SSP-9 As a developer, I'd like to update story status during the sprint >> Click the Work link

Version 2.0

3

+ Create issue

2 issues

Estimate

4

UI Refactor Phase 3

3 issues

x

SSP-6 As a scrum master, I'd like to break stories down into tasks we can track during the sp

Version 2.0

1

SSP-1 As an Agile team, I'd like to learn about Scrum >> Click the "SSP-1" link at the left of t

Version 2.0

2

SSP-2 As a product owner, I'd like to express work in terms of actual user problems, aka Use

Version 2.0

2

Planning sprints

Backlog

Board

QUICK FILTERS: Only My Issues Recently Updated

EPICS

All issues

Mobile Client UI

SSP-24 Develop responsive mobile client UI

Issues 3

Completed 0

Unestimated 0

Estimate 4

Create issue in epic

Issues without epics

Team 1 Sprint 5 issues

03/Apr/15 9:12 AM • 17/Apr/15 9:32 AM

SSP-10 As a developer, I can update story and task status with drag and drc [Version 2.0] 5

SSP-13 As a developer, I can update details on an item u [Version 2.0] Mobile Client UI 5

SSP-14 As a user, I can find important items on the board by using the c Mobile Client UI 3

SSP-15 As a scrum master, I can see the progress of a sprint via the Burndown Chart >> C 4

SSP-16 As a team, we can finish the sprint by clicking the cog icon next to the sprint name : 2

Backlog 6 issues

Create Sprint

SSP-3 As a product owner, I'd like to rank stories in the backlog so I can commur [Version 3.0] 5

SSP-4 As a team, I'd like to estimate the effort of a story in Story Points so we ca [Version 3.0] 5

SSP-5 As a team, I'd like to commit to a set of stories to be completed in a sprint (or iteration) >> 1

SSP-6 As a scrum master, I'd like to break stories down into tasks we can tre Mobile Client UI 1

SSP-8 As a product owner, I'd like to include bugs, tasks and other issue types in [Version 2.0]

SSP-9 As a developer, I'd like to update story status during the sprint >> Click the Active sprints 3

Sample Scrum Project / SSP-10

As a developer, I can update story and task status with drag and drop (click the triangle at far left of this story to show sub-tasks)

Estimate: 5

Details

Status: IN PROGRESS

Component/s: None

Labels: None

Affects Version/s: None

Fix Version/s: Version 2.0

Epic: None

People

Reporter: Patrick Li

Assignee: Patrick Li

Dates

Created: 03/Apr/15 9:12 AM

Start Sprint

2 issues will be included in this sprint.

Sprint Name:*

Sprint 1

Start Date:*

22/Sep/14 6:43 PM

End Date:*

06/Oct/14 6:43 PM

Start

Cancel

11

Working on a sprint

Active sprints: Team 1 Sprint -

10 days remaining Complete Sprint Board

QUICK FILTERS: Only My Issues Recently Updated

To Do

In Progress

Done

SSP-10 IN PROGRESS 2 sub-tasks As a developer, I can update story and task status with drag and drop (click the triangle at far left of this story to show sub-tasks)

SSP-11 Update task status by dragging and dropping from column to column

SSP-12 When the last task is done, the story can be automatically closed >>

Other Issues 4 issues

SSP-13 As a developer, I can update details on an item using the Detail

SSP-14 As a user, I can find important items on the board by using the

SSP-15 As a scrum master, I can see the progress of a sprint via the

SSP-16 As a team, we can finish the sprint by clicking the cog icon

Sample Scrum Project / SSP-11

Update task status by dragging and dropping from column to column >> Try dragging this task to "Done"

Details

Status: IN PROGRESS

Component/s: None

Labels: None

Affects Version/s: None

Fix Version/s: Version 2.0

People

Reporter: Patrick Li

Assignee: Patrick Li

Dates

Created: 06/Apr/15 9:14 PM

Updated: 06/Apr/15 9:14 PM

To Do

In Progress

Done

SSP-10 2 sub-tasks As a developer, I can update story and task status with drag and drop (click the triangle at far left of this story to show sub-tasks)

SSP-11 Update task status by dragging and dropping from column to column >> Try dragging this task to "Done"

SSP-12 When the last task is done, the story can be automatically closed >> Drag this task to "Done" too

Other Issues 5 issues

SSP-13 As a developer, I can update details on an item using the Detail View >> Click the "SSP-13" link at the top of

SSP-14 As a user, I can find important items on the board by using the customisable "Quick Filters" above >>

SSP-15 As a scrum master, I can see the progress of a sprint via the Burndown Chart >> Click "Report" at the top right

SSP-16 As a team, we can finish the sprint by clicking the cog icon next to the sprint name above the "To Do" column then

SSP-17 Instructions for deleting this sample board and project are in the description for this issue >> Click the

Completing a sprint

Complete Sprint

UI Refactor Phase 1

3 issues were Done.
3 incomplete issues will be returned to the top of the backlog.

Sub-tasks are not included in the total(s) above, and are always included in the same sprint as their parent issue.

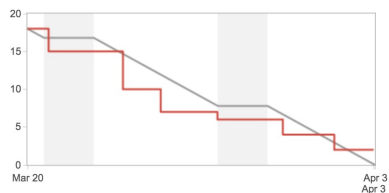
CompleteCancel

The sprint report

Sprint Report Sample Sprint 1

Closed Sprint 20/Mar/15 8:02 AM - 03/Apr/15 6:42 AM [Linked pages](#)

[View Sample Sprint 1 in Issue Navigator](#)



Status Report

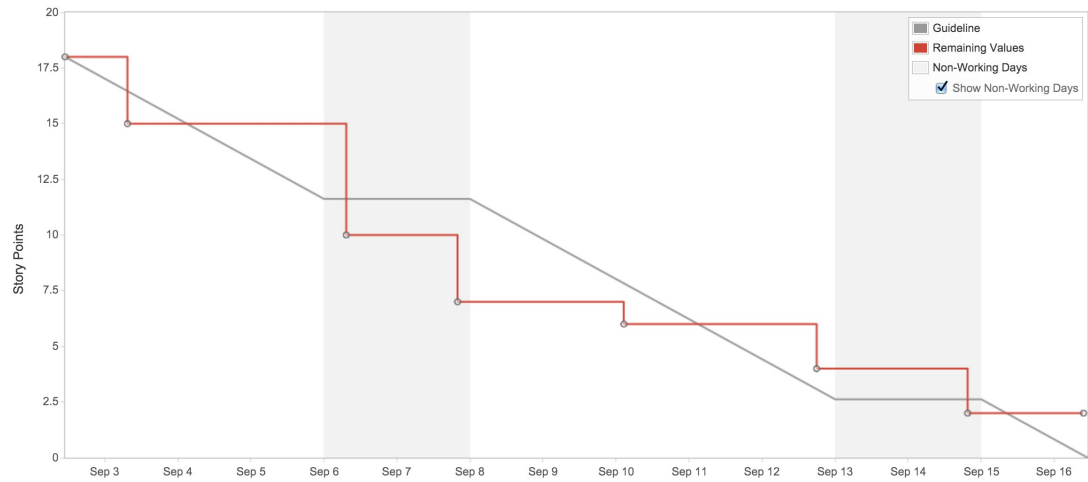
Completed Issues

[View in Issue Navigator](#)

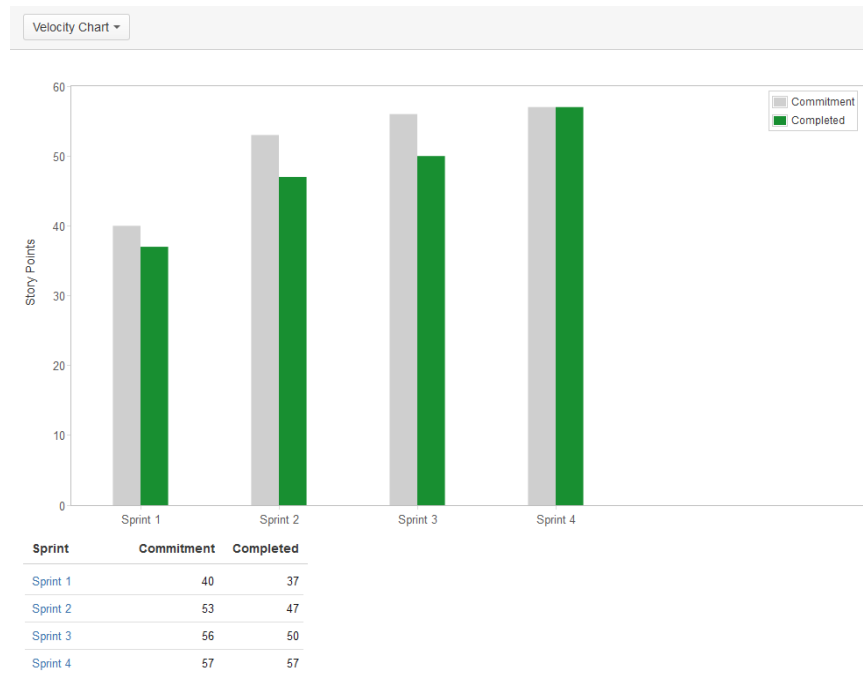
Key	Summary	Issue Type	Priority	Status	Story Points (16)
SSP-18	As a user, I'd like a historical story to show in reports	Story	Medium	DONE	3
SSP-19	As an Agile team, I'd like to learn about Scrum >> Click the "SSP-1" link at the left of this row to see detail in the Description tab on the right	Story	Medium	DONE	5
SSP-20	As a product owner, I'd like to express work in terms of actual user problems, aka User Stories, and place them in the backlog >> Try creating a new story with the "+ Create Issue" button (top right of screen)	Story	Medium	DONE	3
SSP-21	As a product owner, I'd like to rank stories in the backlog so I can communicate the proposed implementation order >> Try dragging this story up above the previous story	Story	Medium	DONE	1

The burndown chart

Burndown Chart Sample Sprint 1 ▾



The velocity chart



3

Customizing Scrum Board

Managing your board

General and filter

The Board filter determines which issues appear on the board. It can be based on one or more projects, or custom JQL depending on your needs.

GENERAL

Board Name **Sample Scrum Project**

Administrators **Patrick Li (patrick)** 

hover over & click to edit

FILTER

Saved Filter **Filter for Sample Scrum Project**

[Edit Filter Query](#)

Shares  **Project:** Sample Scrum Project

[Edit Filter Shares](#)

Filter Query **project = "Sample Scrum Project" ORDER BY Rank ASC**

Ranking **Using Rank**

FILTER

Saved Filter **Filter for Sample Scrum Project**

[Edit Filter Query](#)

Shares  **Project:** Sample Scrum Project

[Edit Filter Shares](#)

Filter Query **project = "Sample Scrum Project"**

Ranking **Ranking is disabled, as the Filter Query is not ordered by Rank**

[Add Rank](#)

Working with columns

Sample Scrum Project A

Plan

Work

Report

Board ▾

⌵

SPRINT: Sample Sprint 2 ▾ QUICK FILTERS: Only My Issues Recently Updated

To Do

In Progress

Done

SSPA-10 2 sub-tasks As a developer, I can update story and task status with drag and drop (click the triangle at far left of this story to show sub-tasks)

SSPA-11

↑ Update task status by dragging and dropping from column to column >> Try dragging this task to "Done"

SSPA-12

↑ When the last task is done, the story can be automatically closed >> Drag this task to "Done" too

Other Issues 5 issues

SSPA-13

↑ As a developer, I can update details on an item using the Detail View >> Click the "SSPA-13" link at the top

SSPA-14

↑ As a user, I can find important items on the board by using the customisable "Quick Filters" above

SSPA-15

↑ As a scrum master, I can see the progress of a sprint via the Burndown Chart >> Click "Report"

SSPA-16

↑ As a team, we can finish the sprint by clicking the cog icon next to the sprint name above the "To Do"

SSPA-17

↑ Instructions for deleting this sample board and project are in the description for this issue >> Click

Creating new columns

Column management

Columns can be added, removed, reordered and renamed. Columns are based upon global statuses and can be moved between columns. Minimum and maximum constraints can be set for each mapped column.

Column Constraint None

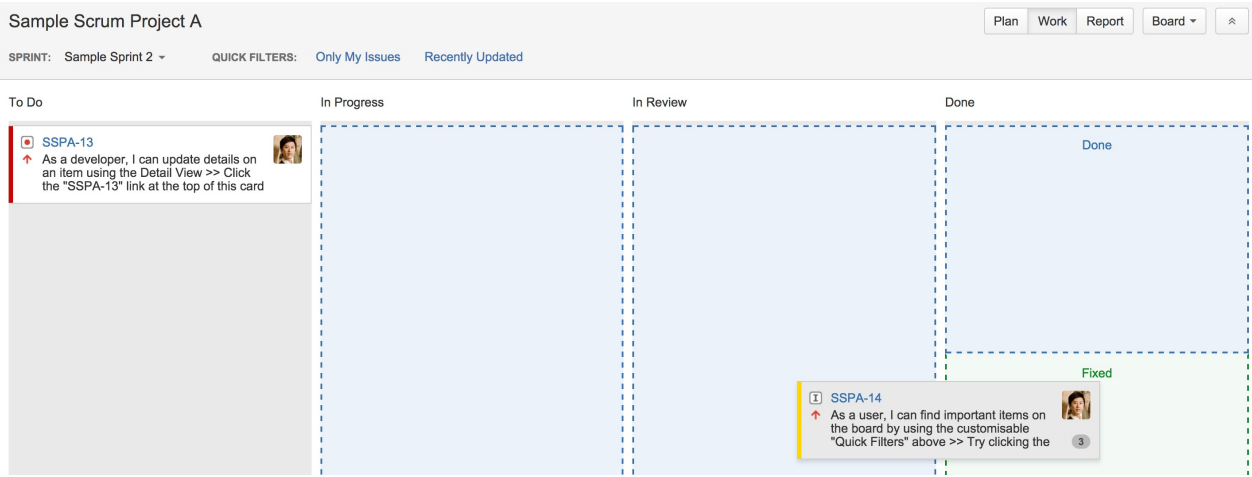
Constraints can be added to columns on the board for one statistic.

Simplified Workflow Using Agile Simplified Workflow

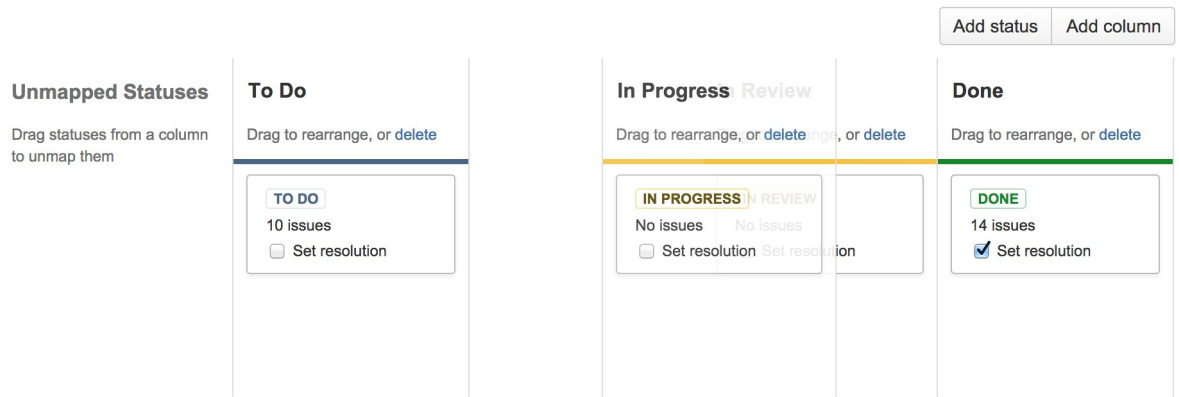
The [workflow](#) for project **Sample Scrum Project** is currently managed by JIRA Agile. Project Administrators can add and remove statuses below. (?)

The diagram illustrates a Kanban board workflow. At the top right, there is a button labeled "Add column". The board consists of five columns:

- Unmapped Statuses**: Contains a description "Drag statuses below to a column to map them" and a box for "Statuses not containing issues" with an "IN TEST" label and "No issues".
- To Do**: Contains the instruction "Drag to rearrange, or delete" and a box with a "TO DO" label and "11 issues".
- In Progress**: Contains the instruction "Drag to rearrange, or delete" and a box with an "IN PROGRESS" label and "No issues".
- In Review**: Contains the instruction "Drag to rearrange, or delete" and a box with an "IN REVIEW" label and "No issues".
- Done**: Contains the instruction "Drag to rearrange, or delete" and two boxes: one with a "DONE" label and "12 issues", and another with a "FIXED" label and "No issues".



Setting up column layout



Setting up column constraint

Unmapped Statuses

Drag statuses below to a column to map them

Statuses not containing issues

BACKLOG
No issues ☐ Set resolution

SELECTED FOR DEVELOPM...
No issues ☐ Set resolution

To Do
Drag to rearrange, or [delete](#)

8 10

In Progress
Drag to rearrange, or [delete](#)

3 5

Done
Drag to rearrange, or [delete](#)

No Min No Max

TO DO
14 issues ☐ Set resolution

IN PROGRESS
3 issues ☐ Set resolution

DONE
7 issues ☒ Set resolution

3 of 5 To Do Max 10 5 In Progress Min 2 Max 4 1 In Review Min 2 Max 3 1 Done

SSP-10 TO DO 2 sub-tasks As a developer, I can update story and task status with drag and drop (click the triangle at far left of this story to show sub-tasks)

SSP-11
Update task status by dragging and dropping from column to column >> Try

SSP-12
When the last task is done, the story can be automatically closed >> Drag this task to

Other Issues 7 issues

SSP-4
As a team, I'd like to estimate the effort of a story in Story Points so we can understand 5

SSP-16
As a team, we can finish the sprint by clicking the cog icon next to the sprint name above 2

SSP-14
As a user, I can find important items on the board by using the customisable "Quick Mobile Client UI" 3

SSP-15
As a scrum master, I can see the progress of a sprint via the Burndown Chart >> Click 4

SSP-5
As a team, I'd like to commit to a set of stories to be completed in a sprint (or 1

SSP-13
As a developer, I can update details on an item using the Detail View >> Click the Mobile Client UI

SSP-3
As a product owner, I'd like to rank stories in the backlog so I can communicate the 5

Working with swimlanes

Sample Scrum Project

PlanWorkReportBoard

SPRINT: Sample Sprint 2 QUICK FILTERS: Only My Issues Recently Updated

To Do	In Progress	In Review	Done
~ Blocker stories 3 issues SSPA-17 Instructions for deleting this sample board and project are in the description for this	SSPA-16 As a team, we can finish the sprint by clicking the cog icon next to the sprint name above		SSPA-10 As a developer, I can update story... SSPA-14 Update task status by dragging and dropping from column to column >> Try
~ Minor stories 2 issues		SSPA-15 As a scrum master, I can see the progress of a sprint via the Burndown Chart >> Click	SSPA-10 As a developer, I can update story and task status with drag and drop (click the
~ Everything Else 3 issues SSPA-13 As a developer, I can update details on an item using the Detail View >> Click the	SSPA-14 As a user, I can find important items on the board by using the customisable	SSPA-10 As a developer, I can update story... SSPA-12 When the last task is done, the story can be automatically closed >>	

Setting up swimlanes

Swimlanes

A swimlane is a row on the board that can be used to group issues. Swimlane type can be changed below and will be saved automatically. Note: queries will not be lost when changing to another swimlane type.

Base Swimlanes on Queries

Group issues by custom queries. Queries are based on JQL that is additional to the saved filter of this board.

Name	JQL	Description	
	✓		Add
Blocker stories	priority = Blocker		Delete
Minor stories	priority = Minor		Delete
Everything Else			

Using quick filters

Sample Scrum Project

SPRINT: Sample Sprint 2 QUICK FILTERS: Bug Only Only My Issues Recently Updated quick filters

Plan Work Report Board

To Do	In Progress	In Review	Done
Blocker stories 2 issues SSPA-17 Instructions for deleting this sample board and project are in the description for this			SSPA-10 As a developer, I can update stor... SSPA-11 Update task status by dragging and dropping from column to column >> Try
Minor stories 1 issue			SSPA-10 As a developer, I can update stor... SSPA-10 As a developer, I can update story and task status with drag and drop (click the
Everything Else 2 issues SSPA-13 As a developer, I can update details on an item using the Detail View >> Click the SSPA-14 As a user, I can find important items on the board by using the customisable			

Creating new quick filters

Quick Filters

Quick Filters can be used to further filter the issues in the board based on the additional JQL query.

Name	JQL	Description	
Bug Only	 issuetype = Bug	Displays only bug issues in the sprint	Add
 Only My Issues	assignee = currentUser()	Displays issues which are currently assigned to the current user	Delete
 Recently Updated	updatedAt >= -1d	Displays issues which have been updated in the last day	Delete

4

JIRA Agile for Kanban

Understanding the Kanban board

The screenshot displays a JIRA Kanban board for a project named "Sample Kanban Project". The interface includes a left sidebar with navigation options: "Kanban board", "Releases", "Reports", and "Issues". Below these is a "PROJECT SHORTCUTS" section with a link to "Add link" and a "Give feedback" button. The main area is titled "Kanban board" and features a "QUICK FILTERS" bar with "Only My Issues" and "Recently Updated". The board is organized into four columns: "4 Backlog", "1 Selected for Development", "2 In Progress Max 1", and "3 Done". A "Release..." button is located at the top right of the board. The board is divided into two sections: "Expedite 2 issues" and "Everything Else 8 issues". The "Expedite" section contains two cards: "SKP-1" (a blue card with a red arrow icon) and "SKP-2" (a blue card with a red arrow icon). The "Everything Else" section contains six cards: "SKP-3", "SKP-4", "SKP-5", "SKP-6", "SKP-7", and "SKP-8". Each card has a title, a description, and a "Try dragging this" instruction. The "SKP-6" card is highlighted with a red border. The "SKP-8" card is highlighted with a red border. The "SKP-10" card is highlighted with a red border. The "SKP-10" card is highlighted with a red border.

Creating a new Kanban board

Create an Agile board

Scrum

Scrum focuses on planning, committing and delivering time-boxed chunks of work called Sprints.

Create a Scrum board

Create a Scrum board with sample data

Kanban

Kanban focuses on visualising your workflow and limiting work-in-progress to facilitate incremental improvements to your existing process.

Create a Kanban board

Create a Kanban board with sample data

Cancel

Create an Agile board

☐ New project and a new board
New board is based on the new project.

☐ Board from an existing project
Boards can contain one or more projects.

☒ Board from an existing Saved Filter
An advanced option using a JQL filter.

Back

Next

Cancel

Name this board

Board name*

Critical Support Issues

Saved filter*

Filter for Critical Issues

Shares

Project: Global Help Desk

Owner

Patrick Li

Saved Filters
Choose from a list of existing filters as a base for your new board. To create a new Saved Filter, save a search in the Issue Navigator.

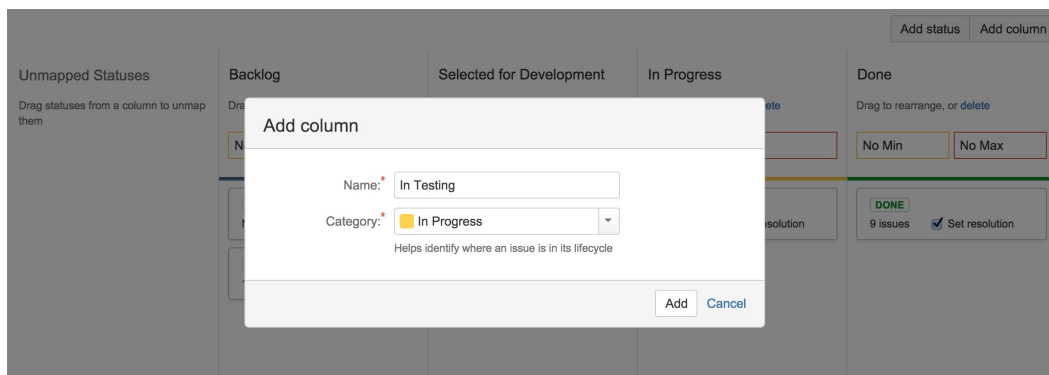
Back

Create board

Cancel

Customizing your Kanban board

Visualizing workflow with Kanban



Setting up column constraints

Column management

Columns can be added, removed, reordered and renamed. Columns are based upon global statuses and can be moved between columns. Minimum and maximum constraints can be set for each mapped column.

Column Constraint

Issue Count

⬆

Constraints can be added to columns on the board for one statistic.

Days in column

☒

Show a visual indicator on each card that represents the time spent in the column. This can help identify slow moving issues.

Simplified Workflow

Using Agile Simplified Workflow

The workflow for project Sample Kanban Project is currently managed by JIRA Agile. Project Administrators can add and remove statuses below. ?

Unmapped Statuses

Drag statuses from a column to unmap them

Backlog

Drag to rearrange, or delete

No Min

No Max

BACKLOG

4 issues

☐ Set resolution

Selected for Development

Drag to rearrange, or delete

5

10

minimum constraint of 5

maximum constraint of 10

SELECTED FOR DEVELOPM...

1 issue

☐ Set resolution

In Progress

Drag to rearrange, or delete

2

5

IN PROGRESS

2 issues

☐ Set resolution

Done

Drag to rearrange, or delete

No Min

No Max

DONE

9 issues

☒ Set resolution

Add status

Add column

27

Kanban board

Board  

QUICK FILTERS: [Only My Issues](#) [Recently Updated](#)

2 Backlog

 SKPA-1

 Kanban cards represent work items >> Click the "SKPA-1" link at the top of this card to

 SKPA-3

 Add work items with "+ Create Issue" at the top right of the screen >> Try adding a

1 Selected for Development Min 5 Max 10

 SKPA-2

 Kanban boards are often divided into streams of work, aka Swimlanes. By default,

6 In Progress Min 2 Max 5

 SKPA-4

 Work items are ranked in priority order (from top to bottom) >> Try dragging this

 SKPA-5

 Work items flow through different stages from left to right >> Try dragging this

 SKPA-6

 Work In Progress (WIP) limits highlight delays. This column's limit is 1...

 SKPA-7

 ... so 2 work items violate the limit and cause the column to be highlighted

 SKPA-8

 Filters at the top of the board allow you to quickly cut down the shown items >> Try

 SKPA-10

 Instructions for deleting this sample board and project are in the description for this

1 Done [Release...](#)

 SKPA-9

 As teams develop with Kanban they get better at reducing average resolution

Controlling what issues to show on the board

General and filter

The Board filter determines which issues appear on the board. It can be based on one or more projects, or custom JQL depending on your needs.

General

Board name **Sample Kanban Project**

Administrators **Patrick Li (patrick)**

Filter

Saved Filter **Filter for Sample Kanban Project**
[Edit Filter Query](#)

Shares  **Project:** Sample Kanban Project
[Edit Filter Shares](#)

Filter Query **project = SKP ORDER BY Rank ASC**

Ranking **Using Rank**

Kanban board sub-filter **fixVersion in unreleasedVersions() OR fixVersion is EMPTY**
Further filtering of issues for unreleased work.

Filter for Sample Kanban Project — Edited Save ▾ Details ☆

Share Export ▾ Tools ▾

project = "Sample Kanban Project" and issuetype in (Bug, Story, Task) ORDER BY Rank ASC ? 🔍 Basic ⌵

Order by Rank ↕ ▾

SKP-1

Kanban cards represent work ite...

SKP-2

Kanban boards are often divided...

SKP-3

Add work items with "+ Create Is...

 Sample Kanban Project / SKP-1

1 of 16 ▲ ▾

Kanban cards represent work items >> Click the "SKP-1" link at the top of this card to show the Detail view - there's more on Kanban in the 'Description' section

Edit Comment Assign More ▾ Backlog Selected for Development Workflow ▾ Admin ▾

Export ▾

Filter

Saved Filter **Filter for Sample Kanban Project**

[Edit Filter Query](#)

Shares  **Project: Sample Kanban Project**

[Edit Filter Shares](#)

Filter Query **project = SKP ORDER BY Rank ASC**

Ranking **Using Rank**

Kanban board sub-filter ☒ fixVersion in unreleasedVersions() OR fixVersion is EMPTY or resolution is EMPTY

[Update](#)

[Cancel](#)

Further filtering of issues for unreleased work.

Organizing your Kanban board with swimlanes

Kanban board

Board ▾



QUICK FILTERS: [Only My Issues](#) [Recently Updated](#)

2 Backlog	1 Selected for Development	2 In Progress Max 1	1 Done Release...
~ Expedite 2 issues		SKPB-1 ↑ Kanban cards represent work items >> Click the "SKPB-1" link at the top of this card to SKPB-2 ↑ Kanban boards are often divided into streams of work, aka Swimlanes. By default,	
~ Bugs 2 issues SKPB-5 ↑ Work items flow through different stages from left to right >> Try dragging this			SKPB-6 ↑ Work In Progress (WIP) limits highlight delays. This column's limit is 1...
~ Everything Else 2 issues SKPB-3 ↑ Add work items with "+ Create Issue" at the top right of the screen >> Try adding a	SKPB-4 ↑ Work items are ranked in priority order (from top to bottom) >> Try dragging this		

Swimlanes

A swimlane is a row on the board that can be used to group issues. Swimlane type can be changed below and will be saved automatically. Note: queries will not be lost when changing to another swimlane type.

Base Swimlanes on Queries

Group issues by custom queries. Queries are based on JQL that is additional to the saved filter of this board.

Name	JQL	Description	
	☒		Add
Expedite	priority = Highest	All issues with the highest priority.	Delete
Bugs	issuetype = Bug		Delete
Everything Else			

Kanban board

Board ▾



QUICK FILTERS: [Only My Issues](#) [Recently Updated](#)

2 Backlog	1 Selected for Development	2 In Progress Max 1	1 Done Release...
John Kennedy 2 Issues			
	SKPB-4 Work items are ranked in priority order (from top to bottom) >> Try dragging this	SKPB-1 Kanban cards represent work items >> Click the "SKPB-1" link at the top of this card to	
Kim Lee 1 Issue			
SKPB-3 Add work items with "+ Create Issue" at the top right of the screen >> Try adding a			
Patrick Li 2 Issues			
SKPB-5 Work items flow through different stages from left to right >> Try dragging this		SKPB-2 Kanban boards are often divided into streams of work, aka Swimlanes. By default,	
Tom Johnson 1 Issue			
			SKPB-6 Work In Progress (WIP) limits highlight delays. This column's limit is 1...

Creating custom views with quick filters

Quick Filters

Quick Filters can be used to further filter the issues in the board based on the additional JQL query.

Name	JQL	Description	
Exclude Duplicated	resolution not in (Duplicate)		Add
Exclude Outliers	labels not in (outlier)		Delete
Only My Issues	assignee = currentUser()	Displays issues which are currently assigned to the current user	Delete
Recently Updated	updatedAt >= -1d	Displays issues which have been updated in the last day	Delete

Kanban board

Board ▾ ⌵

QUICK FILTERS:

Exclude Duplicated

Exclude Outliers

Only My Issues

Recently Updated

 quick filters for the board

11 Backlog	0 Selected for Development Min 5 Max 10	3 In Progress Min 2 Max 5	5 Done Release...
SSP-1 As an Agile team, I'd like to learn about Scrum >> Click the "SSP-1" link at the left of SSP-2 As a product owner, I'd like to express work in terms of actual user problems, aka		SSP-10 As a developer, I can update story and task status with drag and drop (click the SSP-11 Update task status by dragging and dropping from column to column >> Try	SSP-15 As a scrum master, I can see the progress of a sprint via the Burndown Chart >> Click SSP-16 As a team, we can finish the sprint by clicking the cog icon next to the sprint name above

Releasing a version in Kanban

Kanban board

Board

QUICK FILTERS: Only My Issues Recently Updated

click to release version

4 Backlog

1 Selected for Development Min 5 Max 10

2 In Progress Min 2 Max 5

3 Done

Release...

SKP-1

Kanban cards represent work items >> Click the "SKP-1" link at the top of this card to

SKP-3

Add work items with "+ Create Issue" at the top right of the screen >> Try adding a

SKP-4

Work items are ranked in priority order (from top to bottom) >> Try dragging this

SKP-5

Work items flow through different stages from left to right >> Try dragging this

Release

3 issues will be released from Sample Kanban Project

Version name

module-3.0-beta

Release Date

10/Apr/15

Description

Release

Cancel

SKP-8

Filters at the top of the board allow you to quickly cut down the shown items >> Try

SKP-9

As teams develop with Kanban they get better at reducing average resolution

SKP-10

Instructions for deleting this sample board and project are in the description for this

these 3 issues will be included in the version

Improving your team's performance

2 Backlog

1 Selected for Development Min 1 Max 5

4 In Progress Min 1 Max 3

1 In QA Min 2 Max 5

2 Done

Release...

SKPC-1

Kanban cards represent work items >> Click the "SKPC-1" link at the top of this card to

SKPC-5

Work items flow through different stages from left to right >> Try dragging this

SKPC-2

Kanban boards are often divided into streams of work, aka

SKPC-3

Add work items with "+ Create Issue" at the top right of the

SKPC-4

Work items are ranked in priority order (from top to bottom) >> Try dragging this

SKPC-6

Work In Progress (WIP) limits highlight delays. This

SKPC-7

... so 2 work items violate the limit and cause the column to

SKPC-9

As teams develop with Kanban they get better at

SKPC-8

Filters at the top of the board allow you to quickly cut down the shown items >> Try

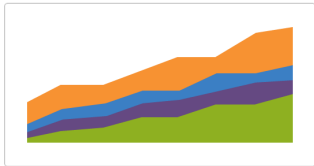
SKPC-10

Instructions for deleting this sample board and project are in the description for this

Improving the process with charts and reports

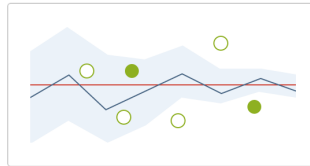
Reports: All reports ▾

Agile



Cumulative Flow Diagram

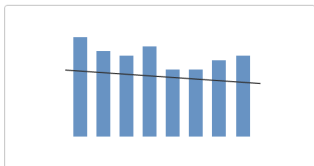
Shows the statuses of issues over time. This helps you identify potential bottlenecks that need to be investigated.



Control Chart

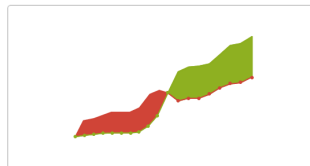
Shows the cycle time for your product, version or sprint. This helps you identify whether data from the current process can be used to determine future performance.

Issue analysis



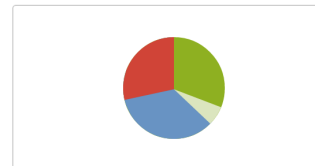
Average Age Report

Shows the average age of unresolved issues for a project or filter. This helps you see whether your backlog is being kept up to date.



Created vs. Resolved Issues Report

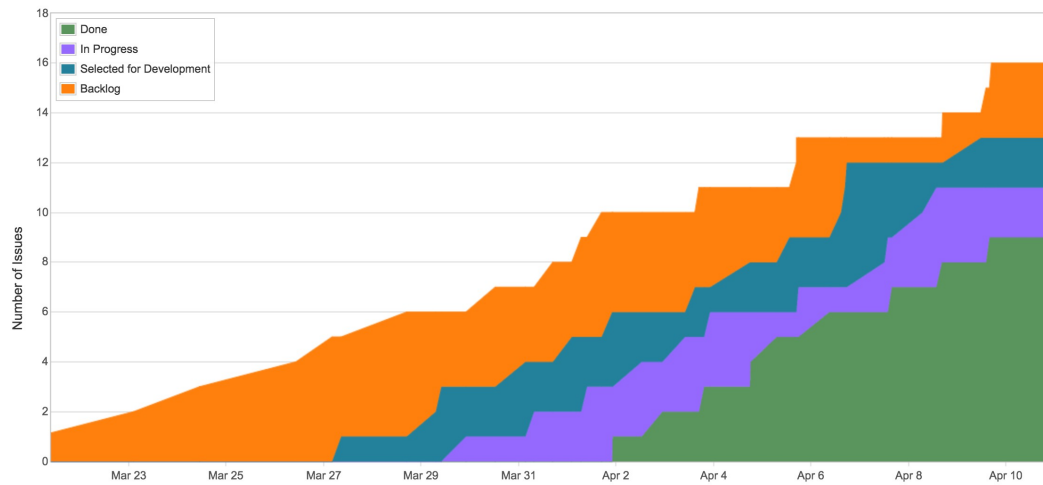
Maps created issues versus resolved issues over a period of time. This can help you understand whether your overall backlog is growing or shrinking.



Pie Chart Report

Shows a pie chart of issues for a project/filter grouped by a specified field. This helps you see the breakdown of a set of issues, at a glance.

Cumulative flow diagram



Control chart



Customizing the control chart

Time scale

Timeframe All Time

Custom dates 5/Apr/15 to 19/Apr/15

[Reset to default](#)

Refine report

Columns Selected for Development, I...

Swimlanes Everything Else

Quick Filters None

[Reset to default](#)

Viewing options

☐ Include non-working days in calculations

[Reset to default](#)

5

JIRA Agile – Advanced

Customizing Agile Cards

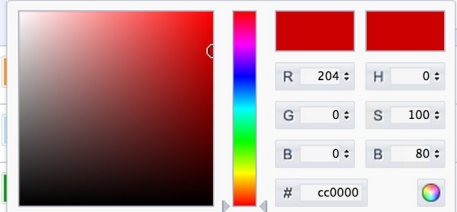
Customizing card color

Card colors

You can assign colors to your cards based on issue values, or based on queries. For query based assignment, colors will be assigned to the first matching query in the list.

Note: Configuration is not lost when changing to another color method.

Colors based on Queries

Color	JQL	
	☐	Add
	☒ <code>duedate <= "1d"</code>	Update Cancel
		Delete
		Delete
		Delete

To Do

In Progress

Done

SSPA-6 **TO DO** 1 sub-task As a scrum master, I'd like to break stories down into tasks w

 **SSPA-7**

↓ This is a sample task. Tasks are used to break

▼ Other Issues 4 issues

 **SSPA-5**
 As a team, I'd like to commit to a set of stories



SSPA-1

As an Agile team, I'd like to learn about



2

 **SSPA-2**
 As a product owner, I'd like to express work in

 **SSPA-8** 

↓ As a product owner, I'd like to include bugs,

Customizing card layout

Card layout

Cards can be configured to show up to three extra fields.

Backlog

Field Name	
Affects Version/s	Add
Labels	Delete
Component/s	Delete

Active sprints

Field Name	
	Add
Creator	Delete
Assignee	Delete
Component/s	Delete

~ **Sprint 4** 3 issues



01/Jun/15 11:11 PM • 15/Jul/15 11:11 PM

2 linked pages



		SKP-17 Background and strategic fit		☐
		sample · Authentication, Database		
		SKP-18 Responsive width to auto-adjust depending on screen size		☐
		None · Authentication, UI		
		SKP-19 Reduce on-screen assets to simplify UI		☐
		secret · UI		

Customizing card details view

Issue Detail View

Add, delete or reorder fields on the Issue Detail View.

General Fields

Field Name	
 Affects Version/s 	<button>Add</button>
 Status	<button>Delete</button>
 Fix Version/s	<button>Delete</button>
 Epic	<button>Delete</button>

Date Fields

Field Name	
 Release Date 	<button>Add</button>
 Created	<button>Delete</button>
 Updated	<button>Delete</button>
 Due Date	<button>Delete</button>

 Sample Scrum Project A / [SSPA-1](#)  



As an Agile team, I'd like to learn about Scrum >>
Click the "SSPA-1" link at the left of this row to see detail in the Description tab on the right



Estimate: 2



Details



0

Status: TO DO



0

Fix Version/s: Version 2.0



0

Epic: *None*



0

People

Reporter: Patrick Li

Assignee: Tom Johnson

Dates

Created: 04/May/15 6:12 PM

Updated: 04/May/15 9:28 PM

Due Date: 8/May/15

Running parallel sprints with Scrum

~ **Sprint 2** 6 issues

3 5 6

28/Apr/15 12:15 PM • 12/May/15 12:35 PM

[Linked pages](#)



current active sprint

	↑	SSPB-10	As a developer, I can update story and task status with drag and dro	Version 2.0		5
	↑	SSPB-13	As a developer, I can update details on an item using the Detail View	Version 2.0		
	↑	SSPB-14	As a user, I can find important items on the board by using the customisable "Quick			3
	↑	SSPB-15	As a scrum master, I can see the progress of a sprint via the Burndown Chart >> Cl			4
	↑	SSPB-16	As a team, we can finish the sprint by clicking the cog icon next to the sprint name ε			2
	↑	SSPB-17	Instructions for deleting this sample board and project are in the description for this			

~ **Sprint 3** 2 issues

you can start a new sprint →

Start Sprint

...

[Linked pages](#)



	↑	SSPB-5	As a team, I'd like to commit to a set of stories to be completed in a sprint (or iteration			1
	↑	SSPB-1	As an Agile team, I'd like to learn about Scrum >> Click the "SSPB-1"	Version 2.0		2

2 issues

Estimate

3

Displaying JIRA Agile reports

Using JIRA dashboard

Create New Dashboard

Name*

Description

Start From

Choose a dashboard whose gadgets will be copied to the new dashboard.
Alternatively, choose 'Blank dashboard' to create a dashboard with no gadgets.

Favorite

Shares **Project:** Top Secret Project

Add Shares

Shared with everyone with permission to browse the 'Top Secret Project' project

[Cancel](#)

click here to add your
sharing setting

Add a gadget

Manage gadgets

agile

CATEGORIES

All12

Charts5

JIRA12

Other0

Wallboard10

Agile Classic Card View

By Atlassian • Local

Add gadget

Display a specific issue or all the issues in a version.

Show XML link

Agile Classic Cumulative Flow Chart

By Atlassian • Local

Add gadget

View the cumulative flow chart for a project (Wallboard capable)

Show XML link

Agile Classic Days Remaining

By Atlassian • Local

Add gadget

Displays the days remaining in specified project iteration (Wallboard capable)

Show XML link

Agile Classic Gadget

By Atlassian • Local

Add gadget

Scrum Dashboard

[+ Add Gadget](#)
[✎ Edit Layout](#)
[⚙ Tools](#)

Agile Sprint Health Gadget

Board

Sample Scrum Project

☒ Show board name
 ☒ Show sprint name
 ☐ Show assignees

Sprint

Next Sprint Due (auto)

Auto refresh

☒ Update every 15 minutes

Save

Agile Sprint Burndown Gadget

Board

Sample Scrum Project

☐ Show board name

Board

Next Sprint Due (auto)

☐ Show sprint name

Refresh Interval:

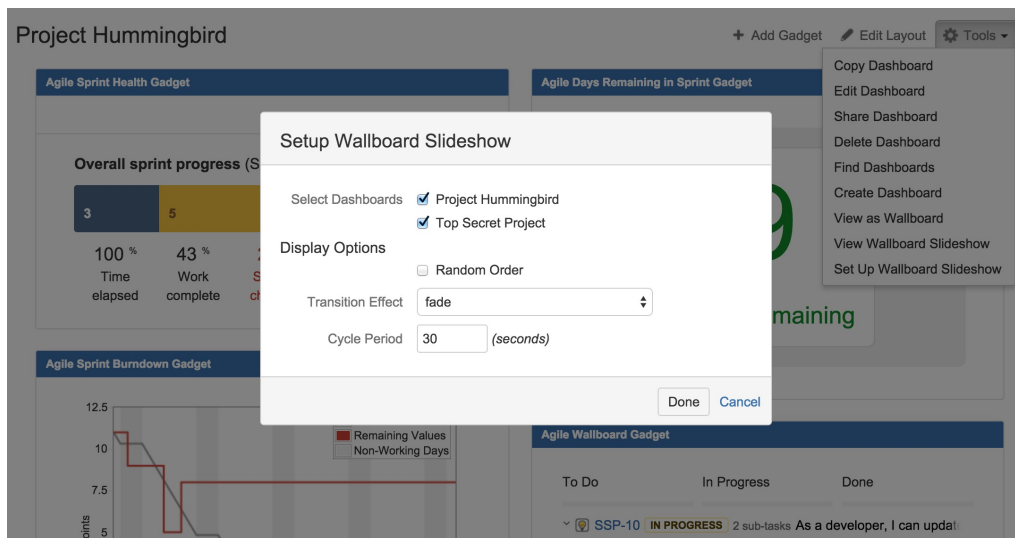
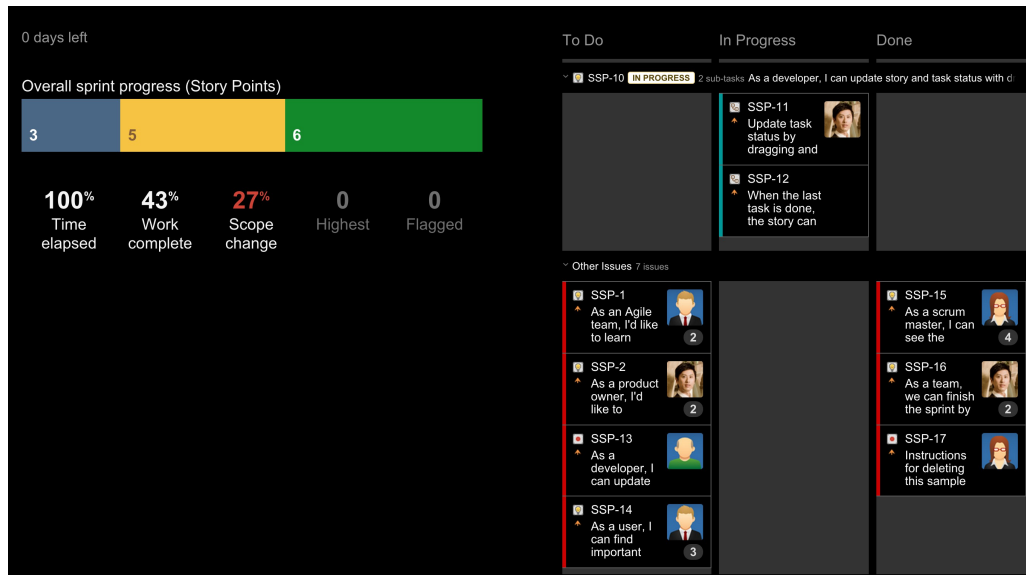
Every 15 Minutes

How often you would like this gadget to update

Save

45

Using wallboard



Integrating JIRA Agile with Confluence

Settings up application link with Confluence

Configure Application Links 

You have no application links right now. To create an application link begin by entering the URL of application you wish to link to.

Application [Create new link](#)

Link applications

You are creating a link from:

 **Display URL:** http://wiki.localhost.com:8090

Application URL: http://wiki.localhost.com:8090

Name: Confluence

Application: Confluence

To this application:

 **Display URL:** http://jira.localhost.com:8080

Application URL: http://jira.localhost.com:8080

Name: JIRA

Application: JIRA

☒ The servers have the same set of users and usernames. 
If unsure leave unchecked.

☒ I am an administrator on both instances.

[Continue](#) [Cancel](#)

Link applications

You are creating a link from:


Display URL: http://jira.localhost.com:8080
Application URL: http://jira.localhost.com:8080
Name: JIRA
Application: JIRA

To this application:


Display URL: http://wiki.localhost.com:8090
Application URL: http://wiki.localhost.com:8090
Name: Confluence
Application: Confluence



Click continue to create the link and be redirected back to JIRA

Continue
Cancel

Configure Application Links [Ⓜ]

Application
Create new link


Application Link 'Confluence' created successfully.
×

	Name	Display URL	Application URL	Application	
	Confluence	http://wiki.localhost.com:8090	http://wiki.localhost.com:8090	Confluence	<a>Edit ×

Creating Confluence pages from epics

Backlog

Q QUICK FILTERS: [Only My Issues](#) [Recently Updated](#)

EPICS

All issues

Client Authentication
SSP-24 Develop authentication module between server and client

Issues 0

Completed

Unestimated

Estimate

Create issue in e

Linked pages

Issues without

Team 1 Sprint 6 issues

03/Apr/15 9:12 AM • 17/Apr/15 9:32 AM

Linked pages

SSP-10 As a developer, I can update story and task status with drag and drop (Version 2.0)

As a developer, I can update details on an item using the Detail View > (Version 2.0)

I can find important items on the board by using the customisable "Quick F

As a product manager, I can see the progress of a sprint via the Burndown Chart >> Clic

As a team, we can finish the sprint by clicking the cog icon next to the sprint name ab

As a user, the steps for deleting this sample board and project are in the description for this:

Linked pages

No linked pages yet. Try linking requirements pages or [create a new page](#).

Link page Create page

Create

Filter Help

Select space Top Secret Project

communicate them with your team.

How-to article
Provide step-by-step guidance for completing a task.

Meeting notes
Plan your meetings and share notes and actions with your team.

Retrospective
What went well? What could have gone better? Crowdsource improvements with your team.

Task report

JIRA report
Communicate JIRA information in easy to read reports.

Product requirements
Define, track and scope requirements for your product or feature.

Share a link
Share and discuss content from the web like articles and videos with your team.

Troubleshooting article

Add or customise templates for the selected space

Create Close

Let's get started

With product requirements you can...

1 Define document properties

Add properties like status and owner to your document to make it easy to organise and sort your product requirements.

Target release	1.0
Epic	TIS-7 - Mobile IN PROGRESS
Document status	DRAFT
Document owner	@ Ryan Lee
Designer	@ Cassie Owens
Developers	@ William Smith

2 Create requirements

The customisable template brings structure and consistency to your product requirements. If you use JIRA you can create stories right from the requirements page.



3 Track progress

See the status of all your requirements at a glance. Sort by properties like status and release, or access linked JIRA issues from your requirements pages.

5 JIRA links

JIRA links

[Epics](#)
[Mobile](#)

☐ Don't show this again

[Back](#)

[Create](#)

[Close](#)

Backlog

QUICK FILTERS: [Only My Issues](#) [Recently Updated](#)

EPICS

All issues

Client Authentication 

SSP-24 Develop authentication module between server and client

Issues 1

Completed 0

Unestimated

Estimate

Create issue in epic

1 linked page

Issues without

Team 1 Sprint 0 of 6 issues visible [Clear all filters](#)

03/Apr/15 9:12 AM • 17/Apr/15 9:32 AM

All issues in this

Team 2 Sprint 0 of 2 issues visible [Clear all filters](#)

ay/15 6:28 PM

All issues in this

able [Clear all filters](#)

Linked pages

 Desktop Client Authentication

Link page

Create page

Backlog

QUICK FILTERS: [Only My Issues](#) [Recently Updated](#)

EPICS [Create epic](#) 

All issues

Client Authentication 

SSP-24 Develop authentication module between server and client

Issues 1

Completed 0

Unestimated 0

Estimate

Create issue in epic

1 linked page

Issues without

Team 1 Sprint 0 of 6 issues visible [Clear all filters](#)

03/Apr/15 9:12 AM • 17/Apr/15 9:32 AM

All issues in this sprint are currently filtered

Team 2 Sprint 0 of 2 issues visible [Clear all filters](#)

ay/15 6:28 PM

All issues in this sprint are currently filtered

able [Clear all filters](#)

3 5 6

Linked pages

4 0 0

Linked pages

mobile 

Mobile Design

Top Secret Project

Security module for mobile devices

Top Secret Project

Back

Create Sprint

Client Authentication 1

Creating user stories from Confluence

Requirements

#		User Story	Importance	Notes
1	Responsive width to auto-adjust depending on screen size		Must Have	
2	Reduce on-screen assets to simplify UI		Must Have	
3			Nice to have	

Requirements

#	Title	User Story	Importance	Notes
1	Responsive width to auto-adjust depending on screen size		Must Have	
2			Must Have	

User

 Top Secret Project  Story [Edit](#)

Questions

Summary*

Responsive width to auto-adjust depending on screen

Below

Description

ments document:

Questions

☒ Link to epic  SSP-24

Not Done

[Create](#) [Cancel](#)

 Like

☐ Looks like you are creating issues from a table.
[Create 2 issues from this table.](#)

Mobile Client Des

Created by Patrick Li, last modified less th

Target release	2.1
Epic	 SSP-24
Document status	COMPLETE
Document owner	@Patrick L
Designer	@John Ker
Developers	@Tom Joh
QA	@Kim Lee

JIRA links

-  Epics
 - [Mobile Client UI](#)
Develop responsive mobile client UI
-  Issues
 - [SKP-19](#) [BACKLOG](#)
Reduce on-screen assets to simplify UI
 - [SKP-18](#) [BACKLOG](#)
Responsive width to auto-adjust depending on screen size

Requirements

#	Title	User Story	Importance	Notes
1	Responsive width to auto-adjust depending on screen size  SKP-18 BACKLOG		Must Have	
2	Reduce on-screen assets to simplify UI  SKP-19 BACKLOG		Must Have	

Planning your sprints with Team Calendar

Create event

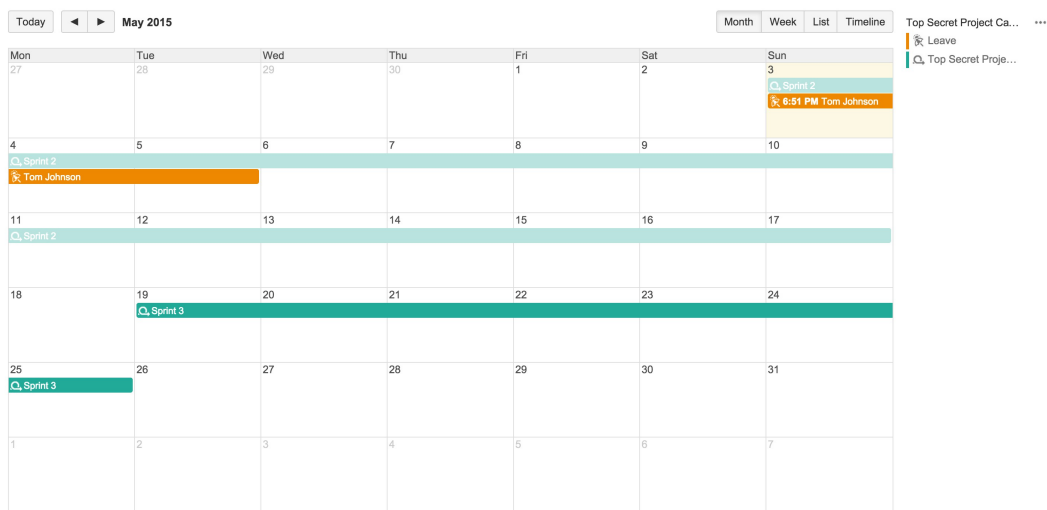
Event Type* 🔍 JIRA Agile Sprints

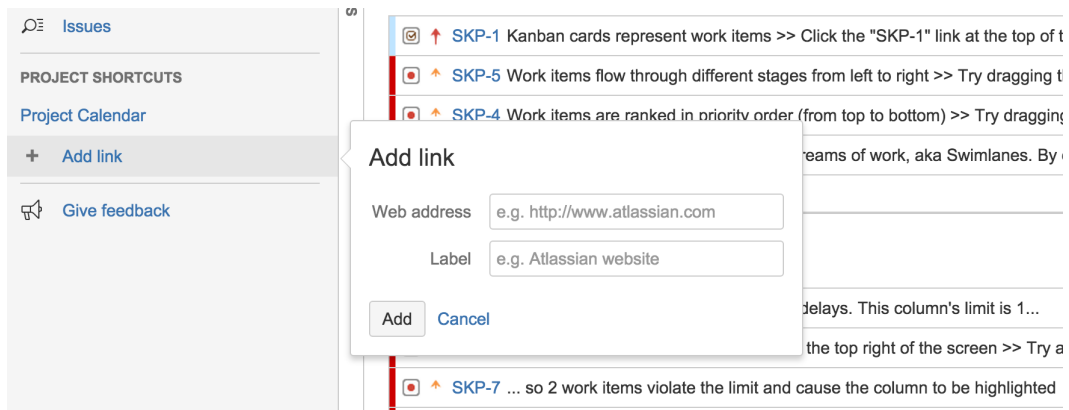
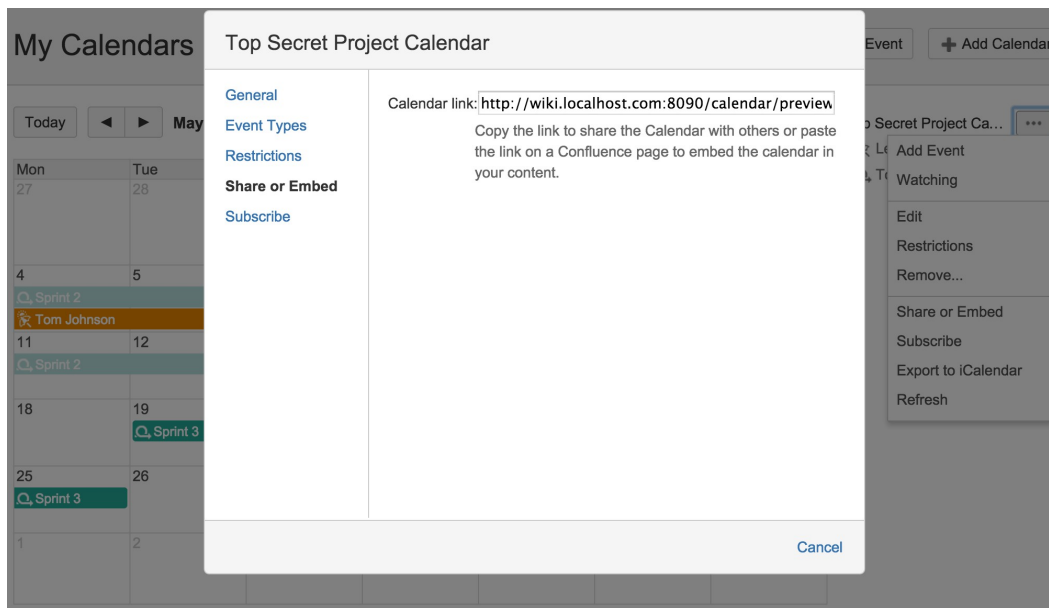
Project*

Name*

✈️ Travel
🏠 Leave
🎂 Birthday
📅 Event
👤 JIRA Issue Dates
🔍 JIRA Agile Sprints
📦 JIRA Project Releases

Cancel





Capturing sprint meeting notes

Backlog

Board ▾

Q QUICK FILTERS: Only My Issues Recently Updated

▼ Sprint 4 3 issues

01/Jun/15 11:11 PM • 15/Jul/15 11:11 PM

- SKP-17 Background and strategic fit
- SKP-18 Responsive width to auto-adjust depending on screen size
- SKP-19 Reduce on-screen assets to simplify UI

Linked pages

- 2015-04-28 Meeting notes
- 2015-04-30 Meeting notes

2 linked pages

Link page Create page

Pages / Top Secret Project Home / Meeting notes 1 JIRA link

2015-04-30 Meeting notes

Created by Patrick Li, last modified just a moment ago

Date

03 May 2015

Attendees

- @Patrick Li
- @John Kennedy
- @Tom Johnson
- @Kim Lee

Goals

- Review current sprint progress.
- Review and identify any road blockers.

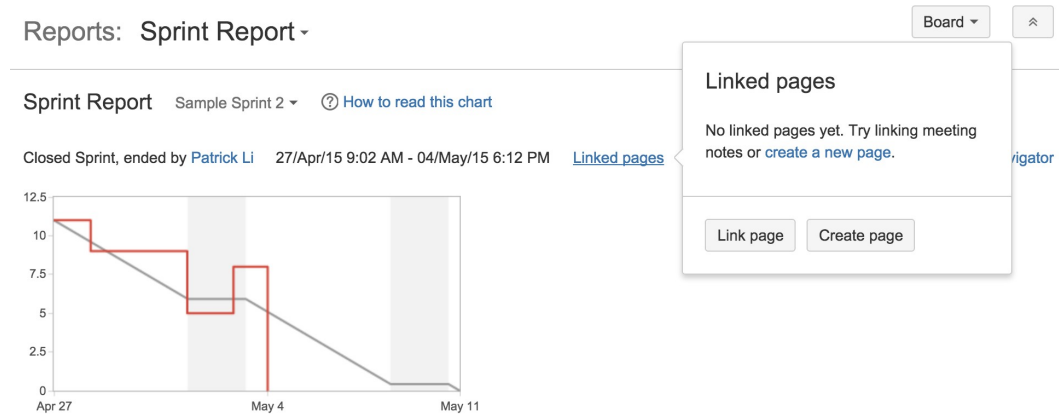
JIRA links

Sprints

Sprint 4

12 days remaining

Creating retrospective reports



Displaying your project in Confluence

Select report type

- * — **Change log**
* — Create a report with a list of JIRA issues for a project, release or specific query.
- * — **Status report**
Create a report with charts to communicate the status of your release with stakeholders.

About JIRA reports

Communicate JIRA information in easy to read reports.

[Next](#) [Close](#)

Top Secret Project 1.0

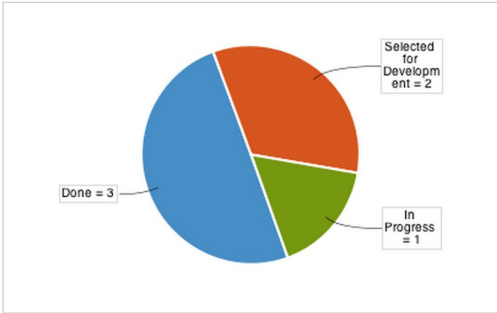
Created by Patrick Li, last modified just a moment ago

Date	May 04, 2015
Issues	6 issues
Status	GREEN

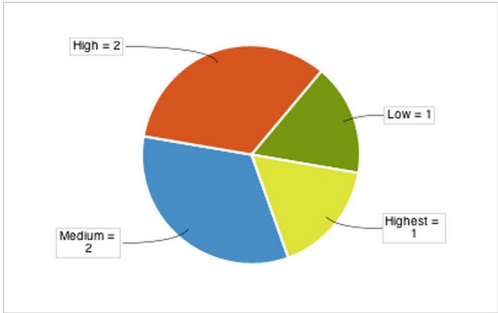
Report summary

Quick progress overview on release version 1.0.

Overall status for [6 issues](#)



Priority



Working with JIRA Agile offline

Team 1 Sprint 5 issues



03/Apr/15 9:12 AM • 17/Apr/15 9:32 AM

click to print



SSP-10	As a developer, I can update story and task status with drag and drop	Version 2.0	5
SSP-13	As a developer, I can update details on an item	Version 2.0 Mobile Client UI	
SSP-14	As a user, I can find important items on the board by using the	Mobile Client UI	3
SSP-15	As a scrum master, I can see the progress of a sprint via the Burndown Chart >> C		4
SSP-16	As a team, we can finish the sprint by clicking the cog icon next to the sprint name		2

Print Cards Generate PDF



SSP-10

Story

As a developer, I can update story and task status with drag and drop (click the triangle at far left of this story to show sub-tasks)

Sub-Tasks: SSP-11, SSP-12



SSP-13

Bug

As a developer, I can update details on an item using the Detail View >> Click the "SSP-13" link at the top of this card to open the detail view

Description:

Editing using the Detail View

Many of the fields in the detail view can be inline edited by simply clicking on them.

For other fields you can open Quick Edit, select "Edit" from the cog drop-down.

SSP-13

Bug

As a developer, I can update details on an item using the Detail View >> Click the "SSP-13" link at the top of this card to open the detail view

Description:
Editing using the Detail View

Many of the fields in the detail view can be inline edited by simply clicking on them.

For other fields you can open Quick Edit, select "Edit" from the coq drop-

SSP-14

Story

As a user, I can find important items on the board by using the customisable "Quick Filters" above >> Try clicking the "Only My Issues" Quick Filter above

Description:
Creating Quick Filters

You can add your own Quick Filters in the board configuration (select **Board > Configure**)

Sample Scrum Project
Sample Scrum Project ▾

- Backlog
- Active sprints
- Releases
- Reports
- Issues
- Add-ons**
 - Agile Cards: Upload Task Board ...
 - Agile Cards: Define Task Board ...

Agile Cards: Define Task Board Layout

Define your splitters layout.

Remove

To Do ▾

Remove

In Progress ▾

Remove

Done ▾

[+ Add region](#)

Print splitters

Note: if you want to know more about Task Board Scanner feature please [refer to the documentation](#).



Agile Cards: Upload Task Board Photo

Take a photo, upload it here and you will have option to change issues statuses.

Upload photo

To Do

SSP-11
can finish the sprint
status by dragging
and dropping from column to
column >> Try dragging this task
to "Done"

SSP-16
can finish the sprint
eng team next to
the sprint name above the "To Do"
column then selecting "Complete
Sprint" >> Try closing this sprint
now

SSP-13
can update
using the Detail
View >> Click the "SSP-13" link at
the top of this card to open the
detail view

SSP-15
when I can see the
sprint via the
Burndown Chart >> Click
"Reports" to view the Burndown
Chart

SSP-14
find important
card by using the
customizable "Quick Filters"
above >> Try clicking the "Only My
Issues" Quick Filter above

Done

SSP-13
can update
using the Detail
View >> Click the "SSP-13" link at
the top of this card to open the
detail view

SSP-14
find important
card by using the
customizable "Quick Filters"
above >> Try clicking the "Only My
Issues" Quick Filter above

automatically change status

bulk edit all (1)
bulk edit changed (1)

bulk edit all (2)
bulk edit changed (2)

bulk edit all (2)
bulk edit changed (2)